

Power Up Your Pantry Beginning Grant Writing Workshop Overview – April 10, 2020

The [Power Up Your Pantry Beginning Grant Writing Workshop](#) is for groups looking to learn and practice grant writing in a group setting. The goal of the workshop is to help those with little to no grant writing experience gain the skills, knowledge, and confidence needed to apply for small grants. This workshop will emphasize **learning-by-doing**. Select food pantries (see **Eligibility** below for details) may receive a basic monetary award for participation and have the chance to compete for a larger monetary award.



Eligibility

Food pantry staff and volunteers from food pantries affiliated with Harvesters, Second Harvest, Food Bank for Central and Northeast Missouri, St. Louis Food Bank, Operation Food Search, Southeast Missouri Food Bank, and Ozarks Food Harvest are eligible to participate. **However, only food pantries located in the 84-county [Missouri Foundation for Health Service Area](#) are eligible to receive monetary awards. If your pantry is outside of this service area, you are still welcome to participate in the program but will not be eligible to receive any monetary awards. Monetary awards are made available through a grant that the University of Missouri has from the Missouri Foundation for Health and are therefore restricted. See pg. 3 for a map of the Missouri Foundation for Health Service area.**

Logistics

The workshop will be presented via Zoom over the course of five months (May – July). During that time, participants will meet at least monthly (with possible mid-month check-ins), take part in presentations and discussions, and be responsible for completing a series of learning activities (i.e. homework assignments). The workshop will culminate with participants submitting a grant application that will be reviewed and scored. If you need help with acquiring a headset with a microphone to fully participate in the online meetings, please send Bill a note.

Incentive Awards

Incentive Awards will likely be distributed in the following ways (amounts subject to change):

- **Participation Incentives:** Each food pantry that completes all activities and requirements listed in the **Participation Agreement** will receive \$200 at the end of the program.
- **Competitive Award:** Based on the actual scores of grant applications submitted, up to 15 food pantries will be awarded up to \$1000. Pantries must also complete all the activities and requirements listed in the **Participation Agreement**.

Participation Agreement

To be eligible for a **Participation Incentive** of \$200 per food pantry or the **Competitive Award** of up to \$1000 per food pantry, each food pantry must:

- Be located within the 84-county [Missouri Foundation for Health Service Area](#)

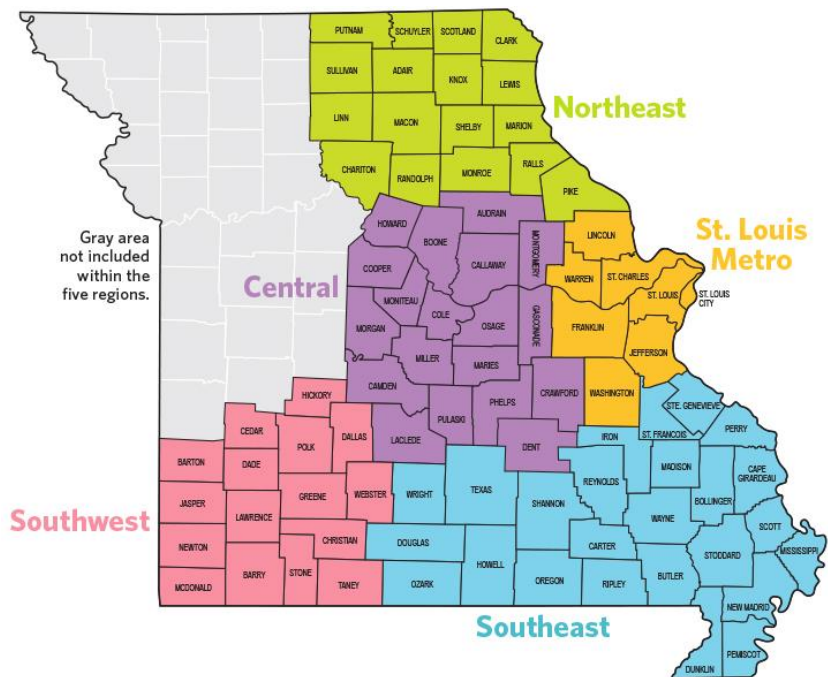
- Attend four out of five scheduled Zoom meetings
- Complete **all** homework assignments
- Actively participate in Zoom meetings either by using the chat feature or speaking
- Be a 501c3 non-profit food pantry or be a food pantry officially sponsored by a 501c3 non-profit organization
- Submit an IRS W-9 form to the University of Missouri (this is how we cut you a check for the any incentives or awards). Submit or complete other related documents as requested.

Computer and Software Requirements

To fully participate in the workshop, participants will need a relatively up-to-date computer with speakers and a microphone (or a headset with a microphone). If you need help with acquiring a speaker/mic set-up or headset with a mic set-up, please let Bill know. The workshop will be delivered using the Zoom software platform. It is free, but your computer will need to be compatible with the software. For more information about Zoom, go to <https://zoom.us/>. *Please note: Zoom is free. You do not need a paid subscription to the software. You don't even need a Zoom account.*

Missouri Foundation for Health Service Area

Only food pantries located in the 84-county Missouri Foundation for Health service area are eligible to receive monetary awards. Monetary awards are made available through a grant that the University of Missouri has from the Missouri Foundation for Health and are therefore restricted.



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